

c July, 1990

2-Way Memo

Subject: *Open Items.*To : *Mark Bowman*

INSTRUCTIONS

Use routing symbols whenever possible.

SENDER (Originator of message):

Use brief, informal language.

Conserve space.

Forward original and one copy.

RECEIVER (Replier to message):

Reply below the message, keep one copy, return one copy.

DATE OF MESSAGE

ROUTING SYMBOL

SIGNATURE OF ORIGINATOR

TITLE OF ORIGINATOR

FOLD

MESSAGE

FOLD.

*The following are open items which in some cases are delaying delivery-
Whitmore: Rowing machine; needs dwgs. of stud location, brown line
fitting, of stud.
Exercise device - needs Brown line fitting, dwg. of stud and location
and treadmill harness.
You and I need to get into a reliable shuttle mock up + check
operational location for above.
Need feedback on tread material
Need to do suited operational test of isometric strength unit.*

REPLY

From :

DATE OF REPLY

ROUTING SYMBOL

SIGNATURE OF REPLIER

TITLE OF REPLIER